

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

February 21, 2024

The regular session meeting of the Board of Education of Summit Hill District 161 was held February 21, 2024, beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Katie Campbell, Joy Murphy, Stefanie McCleish, Amy Berk, and John Winter. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Summit Award

Dr. McDermott presented the Summit Award to the Hilda Walker Holiday Giving Committee members: Jen Battistoni, Kathy Crick, Aaya Kanan, Caryn Leonard and Kristi Linke.

Freedom of Information Request

FOIA requests were made by Katie Becker, Kelli McCarron, Lauren Traut, Lisa Brace, Mike Gibson, Parents for Protection, Patrick Oliphant, Retiring Teacher Association and SmartProcure, and were completed in the appropriate timeframe.

Approval of Consent of Agenda

Mr. Martin read the items on the consent of agenda. Mrs. Murphy motioned, and Mrs. Campbell seconded.

- 4-A-1a – Regular Session Meeting Minutes of January 17, 2024
- 4-A-1b – Closed Session Meeting Minutes of January 17, 2024
- 4-A-1c – Special Meeting Minutes of February 7, 2024
- 4-A-1d - Special Meeting Minutes of February 10, 2024
- 4-A-2 – Approval of January Treasurer’s Report/Financial Report
- 4-A-3 – Approval of Bills List of February 21, 2024
- 4-A-4– Approval of Retirement/Resignation of Staff

Patricia Pfeiffer, effective at the end of the 2023-2024 school year

- 4-A-5 – Approval of Family Medical Leave

None at this time.

- 4-A-6– Approval of Employment of Staff
Kelly Nordeen, Maureen Pall, and Kelly Robinson ESY Social Worker
Kelsey Fitzgerald, Katherine Hayek, Shari Schneider, and Katie Tracy
Tina Dalfonso, Erik Donovan, Michelle Gage, Meaghan Gritzenbach, Lisa Hyde. Audra Power, Anna Regas, Stephanie Studer, Amanda Talty. Wendy Webster, and Amanda Werniak, ESY Special Education Teacher
Kristen Bowen, Mary DeFrank, Mary Leonard and Amanda Sabo, ESY Speech and Language Pathologist
Lauren Neubauer and Kim Zylka, ESY Coordinator
Margo Powell, ESY Occupational Therapist

Monica Ruiz, ESY BCBA
Abigail Wetzell, ESY Occupational Therapist
Carmen Igyarto, ESY Nurse
Adriana Acevedo, Philby Andraws, Marissa Corona, Jodi Falkner, Steven Gibson
Yumira Gonzalez, Renee Pinkston, Nicole Sajer, Julianne Salmen, Megan Studnecki, and
Pam Winterfeldt ESY Paraprofessionals
Linda Mohammed, ESY Paraprofessional
Melanie Berger, ESY Paraprofessional
Susan Ward, ESY Paraprofessional
Jamie Grand, ESY Paraprofessional
Jeanne Demma, ESY Paraprofessional
Daneen Klauba and Stephanie Narel, ESY Paraprofessionals
Colleen Medina, ESY Paraprofessional

4-A-7 – Approval of Agreement between Summit Hill School District 161 and Laura
Vlosak Facility Dog Program

4-A-8 – Approval of Purchase of Apple Professional Learning for August 2024 Inservice
Day

4-A-9 – Receipt of Submitted Petitions

Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy
aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Regular Session Meeting Minutes of January 17, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of
Education approve the regular session meeting minutes of January 17, 2024, as
presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye,
Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Closed Session Meeting Minutes of January 17, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of
Education approve the closed session meeting minutes of January 17, 2024 as
presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye,
Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Special Meeting Minutes of February 7, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of
Education approve the special meeting minutes of February 7, 2024 as presented.
Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs.
Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Special Meeting Minutes of February 10, 2024

A motion was made Mrs. Murphy and seconded by Mrs. Campbell that the Board of
Education approve the special meeting of February 10, 2024 as presented. Roll Call
Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs.
Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of January Treasurer's Report/Financial Report

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the January Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of February 21, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the February 21, 2024 Bills List as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Retirement/Resignation of Staff

Retirement

Patricial Pfeiffer, effective at the end of the 2023-2024 school year

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the employment of:

Kelly Nordeen, Maureen Pall, and Kelly Robinson ESY Social Worker

Hourly rate: \$48.88

Kelsey Fitzgerald, Katherine Hayek, Shari Schneider, and Katie Tracy

Hourly rate: \$48.88

Tina Dalfonso, Erik Donovan, Michelle Gage, Meaghan Gritzenbach, Lisa Hyde. Audra

Power, Anna Regas, Stephanie Studer, Amanda Talty. Wendy Webster, and Amanda

Werniak, ESY Special Education Teacher

Hourly rate: \$48.88

Kristen Bowen, Mary DeFrank, Mary Leonard and Amanda Sabo, ESY Speech and

Language Pathologist

Hourly rate: \$48.88

Lauren Neubauer and Kim Zylka, ESY Coordinator

Hourly rate: \$48.88

Margo Powell, ESY Occupational Therapist

Hourly rate: \$60.83

Monica Ruiz, ESY BCBA

Hourly rate: \$60.89

Abigail Wetzel, ESY Occupational Therapist

Hourly rate: \$50.00

Carmen Igyarto, ESY Nurse

Hourly rate: \$29.01

Adriana Acevedo, Philby Andraws, Marissa Corona, Jodi Falkner, Steven Gibson

Yumira Gonzalez, Renee Pinkston, Nicole Sajer, Julianne Salmen, Megan Studnecki, and Pam Winterfeldt ESY Paraprofessionals

Hourly rate: \$16.88

Melanie Berger, ESY Paraprofessional

Hourly rate: \$17.44

Linda Mohammed and Susan Ward, ESY Paraprofessional

Hourly rate: \$17.87

Jamie Grand, ESY Paraprofessional

Hourly rate: \$18.79

Jeanne Demma, ESY Paraprofessional

Hourly rate: \$18.79

Daneen Klauba and Stephanie Narel, ESY Paraprofessionals

Hourly rate: \$19.99

Colleen Medina, ESY Paraprofessional

Hourly rate: \$21.18

Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Agreement between Summit Hill School District 161 and Laura Vlosak Facility Dog Program

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the agreement between Summit Hill School District 161 and Laura Vlosak Facility Dog Program as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Purchase of Apple Professional Learning for August 2024 Inservice Day

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the purchase of Apple Professional Learning for the August 2024 Inservice day as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Receipt of Submitted Petitions

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education accept the receipt of submitted petitions as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Adoption of the 2024-2025 School District Calendar

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education adopt the Summit Hill District 161 calendar for 2024-2025 as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Acceptance of Gifts

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve with the appreciation of the Board of Education the gifts in the amount of: Arbury Hills School SCO gifts in the amount of \$6,070.44, Dr. Julian Rogus School SCO gifts in the amount of \$9,859.05, Frankfort Square School SCO gifts in the amount of \$5,981.10, Indian Trail School SCO gifts in the amount of \$3,180.57, Hilda Walker School SCO gifts in the amount of \$3,445.19, Summit Hill Jr. High, SCO gifts in the amount of \$4,158.36, Summit Hill Jr. High, Athletic Boosters gifts in the amount of \$2,450.00, Summit Hill Jr. High Band Boosters, in the amount of \$2,205.28 and Summit Hill Educational Foundation in the amount of \$10,000. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of New Director of Early Childhood, Coordinator of Gifted and Talented Education and Instructional Technology Integration Specialist Job Descriptions

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish that the Board of Education approve the new Director of Early Childhood, Coordinator of Gifted and Talented Education, and Instructional Technology Integration Specialist position and job description as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk present, Mr. Martin aye. Motion carried: 5 ayes, 1 present, 0 nays.

Authorization to Obtain Bids for Summer Work

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education authorize the administration to seek bids or utilize the Illinois Public Cooperative (SIPC) Omnia for construction and maintenance items as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Authorization to Obtain Bids for Services

A motion was made by Mrs. Berk and seconded by Mrs. Campbell that the Board of Education authorize the administration to seek bids for service items as presented. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Resolution to Declare Unneeded Items as Surplus

A motion was made by Mrs. Murphy and seconded by Mrs. Berk that the Board of Education approve the resolution for the removal of obsolete special education resource materials, regular educational materials, furniture, and technology equipment from Summit Hill School District 161 inventory. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Summer Program Update

Mr. Snipes stated that the Summer Enrichment Activity Camps would run from June 3rd through June 13th at Hilda Walker School and the Summer Academic Bridge Camps would run from July 29th through August 8th at Hilda Walker School.

PMA Quarterly Investment Report

The Board of Education was presented an update on Revenue and Investments from PMA according to Board Policy 4:30.

District 843 Meeting Report

Mr. Martin gave an update on the January 23, 2024, District 843 meeting.

Board Member Building Reports

Each board member liaisons shared highlights of what is going on in the school buildings.

Public Comments

Public comments were made by Lisa Brace and Patrick Oliphant.

Closed Session

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish to go into closed session as printed and publicly posted on the agenda. Roll Call Vote: Mr. Winter aye, Mrs. McCleish aye, Mrs. Campbell aye, Mrs. Murphy aye, Mrs. Berk aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays. The time was 8:25 pm.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 10:54 pm.

President

Secretary